

(City Seal)

BUILDING PERMIT REQUIREMENTS FOR CITY OF HILSHIRE VILLAGE

1. The Uniform Building Code, 1994 Edition, with its amendments thereto, has been adopted by the City of Hilshire Village. An official copy is filed with the City Secretary. The Zoning Ordinance (No. 108) is to prevail, as well as applicable deed restrictions for each subdivision. Alternate materials or methods of constructions must be approved by building official. A building permit is required.

2. The following documentation is needed for **new residences** for building permits:

- (A) **2 copies of Building plans.** Each building must have:
 - Site Plan, showing proposed location of structure, fence, driveway, free standing garages, etc.
 - Finished floor elevation of house must be shown, and approved by the building official.
 - Foundation Plan
 - Elevations of 4 sides of structure (including sections of load bearing walls)
 - Floor framing Plan
 - Interior and exterior wall framing Plans
 - Roof framing detail
 - Electrical layout and load calculation analysis
 - Exterior frieze detail
 - Plumbing layout with riser diagram
 - Mechanical layout and analysis
 - Other details as building official may feel is pertinent
- (B) **Survey**, signed by a Texas registered surveyor
- (C) **2 copies of drainage profile**
- (D) **Tree Ordinance compliance on file**
- (E) **Interior sprinkler system required**

Ordinances that pertain to Building Permits are as follows:

- Ordinance No. 108 (4/16/96) Zoning
- Ordinance No. 408 (12/21/92) regarding regulation of construction, remodeling or destruction of buildings
- Ordinance No. 431 (10/18/94) Tree Preservation
- Ordinance No. 450 (7/16/94) Water Meter Deposit
- Fee Schedule of Costs (3/16/97)

Building permits are required for building revisions, changes in square footage, etc. Plumbing, Electrical and Mechanical Permits are issued separately for work done.

Permits are required for driveway approaches, culverts, fences, etc.

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